**Please note the following important information for ACT WorkKeys test day, Wednesday, February 20:**

* Please remind your parents/guardians **not to schedule any appointments** (doctor/dentist/driver’s license) for test day.
* You should get a good night’s rest and eat breakfast on test day.
* You shall arrive to school on February 20 by 8:00 am or earlier.
* Please bring two (2) number 2 pencils (mechanical pencils will not be allowed) with erasers and a calculator; note some calculators are prohibited by ACT, a list of prohibited calculators please see the backside of this memo.
* You must bring and provide **valid photo identification**, such as school ID or State ID. If you have lost your school ID or do not have one, please go to F-20 to get a new one before 2/15. Note: You will need to pay the $5 ID replacement fee.
* You shall **NOT** bring cell phones, iPods (MP3 players), iPads (tablets), smart watches (Apple Watch), fitness tracker/watch, voice or video recording devices, laptops, textbooks, or reading material. ACT strictly prohibits these items; if they are used, your test score will be cancelled. You also may not use these items during the scheduled break times as well. It is best to leave these items at home, if you do bring these items, it will be collected at the door and returned after testing.
* You will not be able to wear any hats of any kind or sunglasses (prescription or not) during the testing.
* You will have a short break during the test day, and students are encouraged to bring a snack if desired. Snacks and drinks must be consumed during scheduled break time only.
* You will be testing all day, 8:30 – 12:30 (approximate end time). There will be an opportunity to eat lunch in the cafeteria after testing. After lunch, there will be a scheduled activity for approximately forty minutes. The school day will end at 1:40, it is a regular school day and attendance is mandatory.